

January 25, 2023

TO WHOM IT MAY CONCERN

Subject: Official contact IDs of EdLodge Foundation

It is to be duly noted that the organisation and its members use various modes of communication to connect with volunteers/sponsors and partners. As such, the uncertainty of official communication may be a reason for concern. Thereby, find below a detailed description of EdLodge's contact IDs.

Modes of communication

- Phone call
- WhatsApp
- Instagram direct
- Slack
- Email

1. Phone Call

The organisation uses phone call from time to time to connect with prospective volunteers and partners. The official numbers include

- +91 7005297128
- +91 9972762221
- +91 7005612597
- +91 9863574683
- +91 7892920751

2. WhatsApp

WhatsApp is a primary mode of communication used by our messaging agents for any volunteer-related queries. All of the organisation's primary WhatsApp numbers have EdLodge's logo and organisation details added. One will NOT find a verified mark (green tick) on our WhatsApp handle. The primary official numbers include

- +91 9863574683
- +91 7892920751

3. Instagram direct

All communications through Instagram are carried on by our messaging agents who act as a mode of communication between the public, administration, and management. The only official Instagram ID of EdLodge Foundation is edlodge.foundation



+91 7005297128



www.edlodge.org



administration@edlodge.org



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Shillong, Meghalaya,
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4. Slack

Slack is the official mode of communication for accepted volunteers and collaborators. Volunteers are provided the link to join EdLodge's Slack workspace in their WTTC/WTTM - Welcome to the Community/Management mails. It holds the record of all the management members and volunteers.

5. Email

EdLodge has various official emails and the administration, heads and management all use them for contact purposes. The organisation has 5 emails connected to our domain edlodge.org and various others as listed below.

- administration@edlodge.org
- notifications@edlodge.org
- outreach@edlodge.org
- recruitment@edlodge.org
- gurshan@edlodge.org
- hodedlodge.tutors@gmail.com
- hodedlodge.ams@gmail.com
- hodedlodge.bloggers@gmail.com
- hodedlodge.smms@gmail.com
- hodedlodge.rcs@gmail.com
- hodedlodge.marketers@gmail.com
- hodedlodge.interviews@gmail.com
- hodedlodge.comhandlers@gmail.com
- offboardingcrew.edlodge@gmail.com
- interviewboard.edlodge@gmail.com
- slackcoordinator.edlodge@gmail.com
- austinjoel.edlodge@gmail.com
- hodedlodge.onboardingcrew@gmail.com

Please be ensured that any messages/calls received through these IDs are from EdLodge foundation and can be considered official. If received communication from IDs not listed, do raise the concern for the same by emailing us at **administration@edlodge.org**.

Thank you for your time and efforts in helping us ensure digital safety & well-being.

Sincerely
Administrative Board
EdLodge Foundation



+91 7005297128



www.edlodge.org



administration@edlodge.org



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